

City Charter School
MINUTES
 Board of Directors Meeting
 February 19, 2015

OPEN SESSION

- The meeting was called to order at approximately 7:33 PM by Lisa Woods
- Names with “X” indicates that person was present:

Board of Directors			
Alissa Chariton, Chair		Gene Straub	X
Samantha Coyne		Lindsay Sturman	
Jenna Flexner, Secretary	X	Lisa Woods	X
Rebecca George	X		
Staci Miller			
Maggie Pulley	X		
Craig Silvers, Treasurer	X		
Michelle Sorgen			

City Charter School Staff & Contractors			
Valerie Braimah, Executive Director	X	Dvora Inwood, Founder	
Sheri Werner, MS Principal			
Spencer Styles, Charter Impact	X	Raul Alarcon, ES Principal	X

- **Quorum:** Yes
 - I. Public comments
 - a. Ashley Pontell – passed out packets of info for Spring Gala on May 16th.
 - II. Action Item: Approval of January minutes:
 - a. Moved by: Maggie Pulley
 - b. Seconded by: Seconded by Lisa Woods
 - c. Unanimously approved
 - III. Branding and Identity presentation – Deanna Goodwin and Pash Pashkow
 - a. Presentation of new CLIC logo and new central office logo
 - b. Action Item: Motion to approve Elementary School Logo
 - i. Moved by: Rebecca George
 - ii. Seconded by: Jenna Flexner
 - iii. Unanimously approved
 - c. Action Item: Motion to approve Central Office logo
 - i. Moved by: Rebecca George
 - ii. Seconded by: Maggie Pulley
 - iii. Unanimously approved

- IV. Facility Update
 - a. Venice Design and Update: Ron from Brian Palmer Soto Architects
 - i. Presentation of schematic designs – Keith Palmer
 - ii. 5 designs were created, with options of both utilizing the existing building and scraping the existing building. After cost analysis, the decision was that the best choice was to scrape the existing building and build new.
 - iii. Current projection of cost is about 8 million. That number may fluctuate depending on CUP requirements from the city.
 - iv. Brief discussion on the feasibility of the proposed design
 - v. Discussion on timeline of entitlement and permitting process – Mike Hernandez from Red Hook
 - b. Motor Update:
 - i. Motor is alive!!! Landlords have come back to the table and a potential verbal lease agreement has been reached.
 - c. Prop 39 updates:
 - i. ES has been offered Hillcrest minus 1 classroom – negotiations are under way for one more classroom
 - ii. HS was assigned Emerson for HS (4 classrooms), LA high school for Middle School (13 classrooms).
 - iii. If we can get 6 classrooms at Emerson, then that could work for the HS.
 - iv. LA high could work for the HS for 2 years.
 - v. New West has been having a very hard time getting their allotment of space, so the MS New West lease is in jeopardy for next year.
 - vi. Valerie must submit preliminary response by March 1st. She will be countering with a request for the additional classrooms that we need.
- V. Action Item: Approve Valerie to submit the preliminary offer to LAUSD for Prop 39
 - a. Moved by: Rebecca George
 - b. Seconded by: Gene Straub
 - c. Unanimously approved
- VI. Finance Report – Spencer Styles
 - a. Middle School:
 - i. Significant amount of fundraising \$105,000 transferred in the bank account from PayPal
 - ii. Almost \$330 total to date in fundraising for MS
 - iii. MS is still waiting for \$180K from PCSG grant
 - iv. Expenses: Projecting school to be over budget by \$160K, which leaves us with a surplus at the end of the year of about \$180K
 - b. Elementary School:
 - i. Fundraising in Jan was \$20K.
 - ii. ES still waiting on \$40K from PCSG grant, but total balance left in the grant is just over 300K.
 - iii. Expenses: ES is under on books/supplies, but in total we are under budget by about \$108K.
 - iv. Current enrollment is 169, budget based on ADA of 182.
 - v. Projected surplus at end of year \$263K
 - c. Central office:
 - i. The income is 17K higher due to increased combined fundraising from schools.

- VII. Action Item: Motion to approve the January financials – this is the 2nd interim reporting.
 - a. Moved by Gene
 - b. Seconded by Craig
 - c. Unanimously approved
- VIII. Motion to approve the revision of the articles of incorporation to newly reflect the names of the 3 schools.
 - a. Moved by: Lisa Woods
 - b. Seconded by: Maggie Pulley
 - c. Unanimously approved
- IX. Action Item: Motion for the wellness committee to approve the wellness plan once it is ready.
 - a. Moved by: Maggie Pulley
 - b. Seconded by: Gene Straub
 - c. Unanimously approved
- X. Action Item: Approve the new salary scale for 2015/2016 - The schools are budgeted for a 2% salary increase.
 - a. Moved by: Lisa Woods
 - b. Seconded by: Gene Straub
 - c. Unanimously approved
- XI. Action Item: Approve the nomination of 3 new board members (nominating committee supports their nomination): Ebony Wheaton, Jessica Shaham, and Meredith Esarey
 - a. Moved by: Jenna
 - b. Seconded by: Craig
 - c. Unanimously approved
- XII. Action Item: motion to approve the board committees on the spreadsheet
 - a. Moved by: Gene Straub
 - b. Seconded by: Craig Silvers
 - c. Unanimously approved
- XIII. Action item: Motion to approve facilities committee to execute the lease with Motor and Red Hook, and all related terms, including our inter school borrowing resolution.
 - a. Moved by: Jenna Flexner
 - b. Seconded by: Lisa Woods
 - c. Unanimously approved
- XIV. High School Update
 - a. HS progress is going very well. Sheri has secured an AP, a college counselor, 2 teachers, and the school community is very excited.
- XV. Meeting adjourned at 9:22.

Jenna Flexner

Jenna Flexner, Secretary, CCS

3/26/15

Date