

City Charter School  
**MINUTES**  
 Board of Directors Meeting  
 March 26, 2015

**OPEN SESSION**

- The meeting was called to order at approximately 7:07 PM by Alissa Chariton
- Names with “X” indicates that person was present:

Board of Directors			
Alissa Chariton, Chair	X	Craig Silvers	X
Samantha Coyne		Michelle Sorgen	X
Meredith Esarey	X	Gene Straub	X
Jenna Flexner, Secretary	X	Lindsay Sturman	
Rebecca George	X	Ebony Wheaton	X
Staci Miller	X	Lisa Woods	
Maggie Pulley			
Jessica Shaham	X		

City Charter School Staff & Contractors			
Valerie Braimah, Executive Director	X	Dvora Inwood, Founder	
Sheri Werner, MS Principal			
Spencer Styles, Charter Impact	X	Raul Alarcon, ES Principal	X

- **Quorum:** Yes
  - I. Introductions
  - II. Public Comments - none
  - III. Action Item: Approval of February minutes:
    - a. Moved by: Gene Straub
    - b. Seconded by: Rebecca George
    - c. Unanimously approved
  - IV. Finance Report
    - a. We have been granted a 350K line of credit from Pacific Western Bank
    - b. Action Item: Motion to amend the agenda to approve the resolutions required by Pacific Western Bank
      - i. Moved by: Rebecca George
      - ii. Seconded by: Gene Straub
      - iii. Unanimously approved
    - c. Action Item: Approve the establishment of deposit accounts with Pacific Western Bank upon an approval of a line of credit from Pacific Western Bank and approves the following individuals to be signers on the accounts:
      - Alissa Chariton, Chair
      - Craig Silvers, Treasurer

- Valerie Braimah, Executive Director
- Sheri Werner, Middle School Principal
- Raul Alarcon, Elementary School Principal
- i. Moved by: Gene Straub
- ii. Seconded by: Jessica Shaham
- iii. Unanimously approved
- d. Action Item: The board hereby requests a line of credit in the amount of \$350,000 from Pacific Western Bank and agrees to enter an agreement accordingly.
  - i. Moved by: Gene Straub
  - ii. Seconded by: Michelle Sorgen
  - iii. Unanimously approved
- e. Action Item: Approve the following persons to sign and execute the loan documents as well as advance funds from the line or credit once established
  - Alissa Chariton, Chair
  - Craig Silvers, Treasurer
  - Valerie Braimah, Executive Director
  - i. Moved by: Gene Straub
  - ii. Seconded by: Rebecca George
  - iii. Unanimously approved
- f. Action Item: Affirm the positions of Board Chair, Vice Chair, Secretary and Treasurer per request of Pacific Western Bank
  - Alissa Chariton, Chair
  - Lisa Woods, Vice Chair
  - Jenna Flexner, Secretary
  - Craig Silvers, Treasurer
  - i. Moved by: Alissa Chariton
  - ii. Seconded by: Jenna Flexner
  - iii. Unanimously approved
- g. Presentation of Financial Statements
  - i. Projected year end surplus for MS of \$108K
  - ii. Projected year end surplus for ES of \$271K
  - iii. Both schools are on solid ground financially
- h. Approve the February Financials
  - i. Moved by: Rebecca George
  - ii. Seconded by: Michelle Sorgen
  - iii. Unanimously approved
- V. Executive Director Report
  - a. Lottery update
  - b. Presentation of student performance data
    - i. Middle School Data Report
      1. Sheri feels that NWEA testing has not been helpful or representative as to where kids are academically, as test was lengthy and many polled children (30-40%) said they just hit buttons in order to hurry up and finish the test...they did not take it seriously.
      2. They are currently looking at students GPAs to assess where kids are academically
      3. Students will take the SBAC test in May (state standardized test)
      4. We are moving towards alternate standardized assessments, as we recognize the shortcoming of GPA assessments. Next year kids will take SBAC interim tests 3 times per year that will give us assessment data.

5. We have a new data analysis program called Illuminate that we are excited about using in the future that will replace Power Schools.
- ii. Elementary School Data Report
  1. Initial testing reveals pattern that determining factor is SES.
  2. The low income kids perform lower across the board, with the EL who are also low income being the lowest performing group.
  3. A certified teacher from Mexico has been hired as a teaching assistant to work with these students.
  4. One thing to note is that many FRL students have never had access to computers, so the technological aspect of taking the tests has been an added issue for these kids.
  5. The math program is a current work in progress and staff is working on the best way to teach math in a constructivist, bi-lingual environment. We are forging new frontiers as this education model has rarely been done before.

VI. Board Fundraising

- a. Discussion of the fundraising function of the City Board and the boards role, goals, and strategies.
- b. Next step is to set up a meeting to discuss further.

VII. Meeting adjourned at 9:12 pm

---

Jenna Flexner, Secretary, CCS

---

Date