

City Charter School
MINUTES
 Board of Directors Meeting
 April 23, 2015

OPEN SESSION

- The meeting was called to order at approximately 7:08 PM by Alissa Chariton
- Names with “X” indicates that person was present:

Board of Directors			
Alissa Chariton, Chair	X	Craig Silvers	X
Samantha Coyne	X	Michelle Sorgen	X
Meredith Esarey		Gene Straub	X
Jenna Flexner, Secretary	X	Lindsay Sturman	
Rebecca George	X	Ebony Wheaton	
Staci Miller		Lisa Woods	
Maggie Pulley	X		
Jessica Shaham	X		

City Charter School Staff & Contractors			
Valerie Braimah, Executive Director	X	Dvora Inwood, Founder	
Sheri Werner, MS Principal	X		
Spencer Styles, Charter Impact	X	Raul Alarcon, ES Principal	X

Quorum: Yes

- I. Introductions
- II. Public Comments – none
- III. Action Item: Approval of March minutes:
 - a. Moved by: Rebecca George
 - b. Seconded by: Michelle Sorgen
 - c. Unanimously approved
- I. Finance Report
 - a. Middle School
 - i. There was a slight dip in ADA, but we are still ahead of what was budgeted.
 - ii. Total fundraising for the year projected to be over \$90K from what was budgeted (budgeted \$282K).
 - iii. Revenues projected to be \$260K more than budgeted.
 - iv. Projected end of year cash balance of \$113K.
 - a. Elementary School
 - i. ADA was 154.79; jumped up 3 students from prior reporting.

- ii. Revenue was under budget by \$200K, but expenses also less than expected.
 - iii. Surplus at end of year projected to be \$356K.
 - iv. Cash balance end of year of more than \$500K.
 - b. High School
 - i. We have started receiving revenues and expenses for HS, mainly the counselor and office staff expenses.
 - ii. We will now be receiving a statement of activities each month for the HS.
 - c. Central office:
 - iii. Had a small surplus but that has been spent/invested into the facilities costs for Motor.
 - iv. All docs have been signed for Pac West line of credit so that \$350K is now in place.
 - d. Action Item: Motion to approve the March financial packet
 - i. Moved by: Gene Straub
 - ii. Seconded by: Rebecca George
 - iii. Unanimously approved
- IV. Walton Grant Update
 - a. We had the meeting, which went well. We won't know for a few months.
- V. LCAP high level overview and advanced preview (Local Control and Accountability Plan)
 - a. Next month we will be discussing last year's outcomes and how to move forward for next year.
- VI. Executive Director Report
 - a. Celebrations
 - i. 6th graders at MS went on their weekend field trip last weekend and had an incredible time. It was a wonderful group of kids and they were all extremely respectful and engaged.
 - ii. 7th graders are gone now and becoming CPR and Rescue certified, and doing lots of emergency training (a surprise simulated plane crash!). It has been going incredibly well.
 - iii. 8th graders are preparing for graduation and have been working with the high school counselor
 - iv. State rep for PCSG came to review the MS and was very impressed.
 - v. Raul, Sheri, Valerie and Stephanie had a leadership retreat over spring break that was very beneficial.
 - vi. Raul – recap of Festival de las Americas...kids were very inspired by learning about the cultures of the countries they were studying.
 - b. 2015-2016 Calendar updates
 - i. ES will start Aug. 25th – Welcome day will be day before, end on June 17th
 - ii. MS will start Aug. 24th, end June 17th
 - iii. HS will start on Aug. 17th, end June 10
 - iv. All schools will have same spring break same as LAUSD calendar
 - c. Enrollment Update
- VII. Facilities Update
 - a. Prop 39 sites still in negotiation with LAUSD
 - b. New West MS situation - We just don't know yet if we can maintain the current site.
 - c. Motor – lease negotiations are still underway.
 - d. Venice – we are currently back on track and moving forward.
- VIII. Board Fundraising
 - a. We have a fully formed fundraising committee. They are excited to move forward.
- IX. CLOSED SESSION

- a. Discussion of current facilities negotiations and the lease negotiations for the 3280 Motor Ave site.
- X. OPEN SESSION
 - a. No actions taken in closed session.
 - b. Action Item: Approve the facility committee to finalize lease agreement with New West or other private lease site (MS and HS) as needed.
 - i. Moved by: Maggie Pulley
 - ii. Seconded by: Samantha Coyne
 - iii. Unanimously approved

Meeting adjourned at 9:18 pm

Jenna Flexner, Secretary, CCS

Date