

City Charter School
MINUTES
 Board of Directors Meeting
 June 25, 2015

OPEN SESSION

- The meeting was called to order at approximately 7:21 PM by Rebecca George
- Names with “X” indicates that person was present:

Board of Directors			
Alissa Chariton, Chair		Craig Silvers	X
Samantha Coyne	X	Michelle Sorgen	X
Meredith Esarey		Gene Straub	X
Jenna Flexner, Secretary		Lindsay Sturman	
Rebecca George	X	Ebony Wheaton	X
Staci Miller		Lisa Woods	
Maggie Pulley	X		
Jessica Shaham	X		

City Charter School Staff & Contractors			
Valerie Braimah, Executive Director	X	Dvora Inwood, Founder	
Sheri Werner, MS Principal			
Spencer Styles, Charter Impact		Raul Alarcon, ES Principal	

- **Quorum:** Yes

I. Introductions

II. Public Comments - none

III. Action Item: Approval of May minute minutes:

- a. Moved by: Maggie Pulley
- b. Seconded by: Craig Silvers
- c. Approved unanimously

IV. Reports

Finance Report

- MS surplus moved to a deficit due to ... need to absolutely make sure the school ends with a surplus in the future
- Very good chance we are getting federal facilities grant 250,000 per year
- Elementary School still on target for 350,000 surplus and HS received start-up funding

Action: Change to make to school lending: Need a revised policy to account for change in policy regarding what consists of a “loan” between schools. New policy has:

- 350, 000 limit (enough to cover payroll)
- Gene Straub: Motion to approve the new lending policy.
- Michelle: second
- Approved unanimously
- Gene Straub: Motion to approve the May financial package.
- Rebecca George: Seconded.
- Approved unanimously

Action: Authorization for LACO to issue funds, Board of CS authorizes LACO to issue funds

Motion: Rebecca George

Seconded by: Gene Straub

Approved unanimously

Action: EPMC resolution for CALSTRS, adopting participation in the STRS program

Motion: Rebecca George

Seconded by: Gene Straub

Approved unanimously

Action on LCAP: Motion to approve the LCAP for City Schools.

Motion: Craig Silvers

Seconded by: Maggie Pulley

Approved unanimously

Action on LCAP: Motion to approve LCAP for CLIC.

Motion: Maggie Pulley

Seconded by: Craig Silvers

Approved unanimously

Facilities Updates

Motor Site Update

- Inspections completed and need a new roof, which should be provided by landlord
- HVAC is pretty good, but 3 units need to be replaced
- Electrical and plumbing are in pretty good shape

CUP

- Moving forward nicely
- Submitted the traffic plan, and actually considering putting in a driveway on National – we would have to pay for that
- Environmental Studies are going on
- Early building surveys to draft building plans
- Just selected an architect; got bids from 5 architects
- Timeline: file in 2 to 3 weeks

Action item: Approve agreement to contract DSH as the architect for the Motor Site.

Motion: Gene Straub

Seconded by: Rebecca George

Approved unanimously

Venice Site

- Project is moving along
- Lease negotiation is on-going: if they come in below 9.4 million we will provide a financial incentive by giving extra in the rent, if they come in too high, their return will drop.
- Right now there is no incentive to save money

Prop 39

- Dealing with new principals at both sites
- No major move at Hillcrest
- Parents have been notified
- Schools are 5 blocks apart, and one of the teachers is promoted to increase supervision
- HS will be at LAHS – met with principal and maintenance professional to talk through the use of the site
- City has the whole upper floor and they are not using the bottom floor
- Looking at a bathroom trailer, but the district won't pay for it; will cost 30,000 – 50,000 for a bathroom; we have enough of a surplus to support it

Executive Directors Report

1. City School Satisfaction Reports
 - Reports from CLIC and City indicate a very high level of satisfaction amongst students, parents, and faculty
2. Summer Board Retreat
 - leadership retreat to look at organizational goals and strategic planning
 - realign evaluation tools
 - board retreat will likely be in the fall
3. Branding update

Executive Compensation (open session)

- Compensation survey to look at comparable EDs of charter schools for 2015-16 in southern California

9:00 pm went into closed session

9:43 Move into open session

Action: Move to approve the form for the compensation.

Motion: Rebecca George

Second: Craig Silvers

Approved unanimously

Action: Move to approve to increase compensation to 147,000.

Motion: Rebecca George

Second: Michelle Sorgen
Approved unanimously

Meeting adjourned at 9:45 pm

Jenna Flexner, Secretary, CCS

Date